



HORSEBACK RIDING CONSULTANT VOLUNTEER POSITION DESCRIPTION

POSITION: Horseback Riding Consultant, all levels.

1. Appointed by: Equine Program Coordinator
2. Term of Appointment: 1 year, renewable, annual review
3. Reports to: Equine Program Coordinator
4. Purpose: To provide safe, consistent, and educational riding experiences for troops, groups, and/or individuals while ensuring council guidelines, policies and procedures are followed.

QUALIFICATIONS:

1. Be a registered member of Girl Scouts of the USA
2. Meet the age, knowledge and physical requirements for the level attained
3. Complete the certification course and apprenticeship hours
4. Agree to follow all council guidelines and policies while consulting
5. Sign contract and participate in annual performance review

RESPONSIBILITIES:

1. Arrive on time to prepare horses and area for use
2. Supervise or perform grooming and tacking
3. Supervise and check both boot and helmet distribution and adjustment
4. Present ground lessons as needed or requested
5. Assign horses and adjust tack for individual riders (includes tack check before riders mount)
6. Collect appropriate permission and liability forms for each participant
7. Responsibilities are limited or expanded by the consultant level descriptions
8. Maintain a professional and courteous manner at all times